Risk Register

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| Risk ID | Date Raised | Risk Owner | Risk Description | Mitigation Plan | Contingency Plan | Risk Impact | Level of Risk | Status |
| 1 | 25/2/19 | Finance Director | The server capacity initially defined may be inadequate. | Capacity analysis will be done during the design stage, if this shows a problem design issues will be revisited. | Purchase and install additional disc space at the customer site. | Cost of disc space plus installation effort & travel. | High | Open |
| 2 | 26/2/19 |  | Misunderstood requirements during bid, unambiguous, can't recover money for this from client. | Multiple checkpoints with end users and client project manager, delivery of early drafts. | Open discussion with client about issues raised, prepare for change request, may need to absorb some cost impact. | More time during requirements phase, and maybe reworking during development. Could be difficult times during testing with client. | Medium | Open |
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