



Title:	Reference:	Area:
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1. Clarify the problem: Identify the GAP

Customer:  
Project Lead:  
Team Members:

2. Breakdown the problem:

4. Cause and Effect Analysis:

5. Develop Countermeasures:

6. See countermeasures through:

3. Set the target + (Deviation and Countermeasure Criteria):

7. Monitor Progress and Results:

8. Standardise/Yokoten:

Start Date:	Target Closure Date:	Project Status: <b>G</b> <b>Y</b> <b>R</b>
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