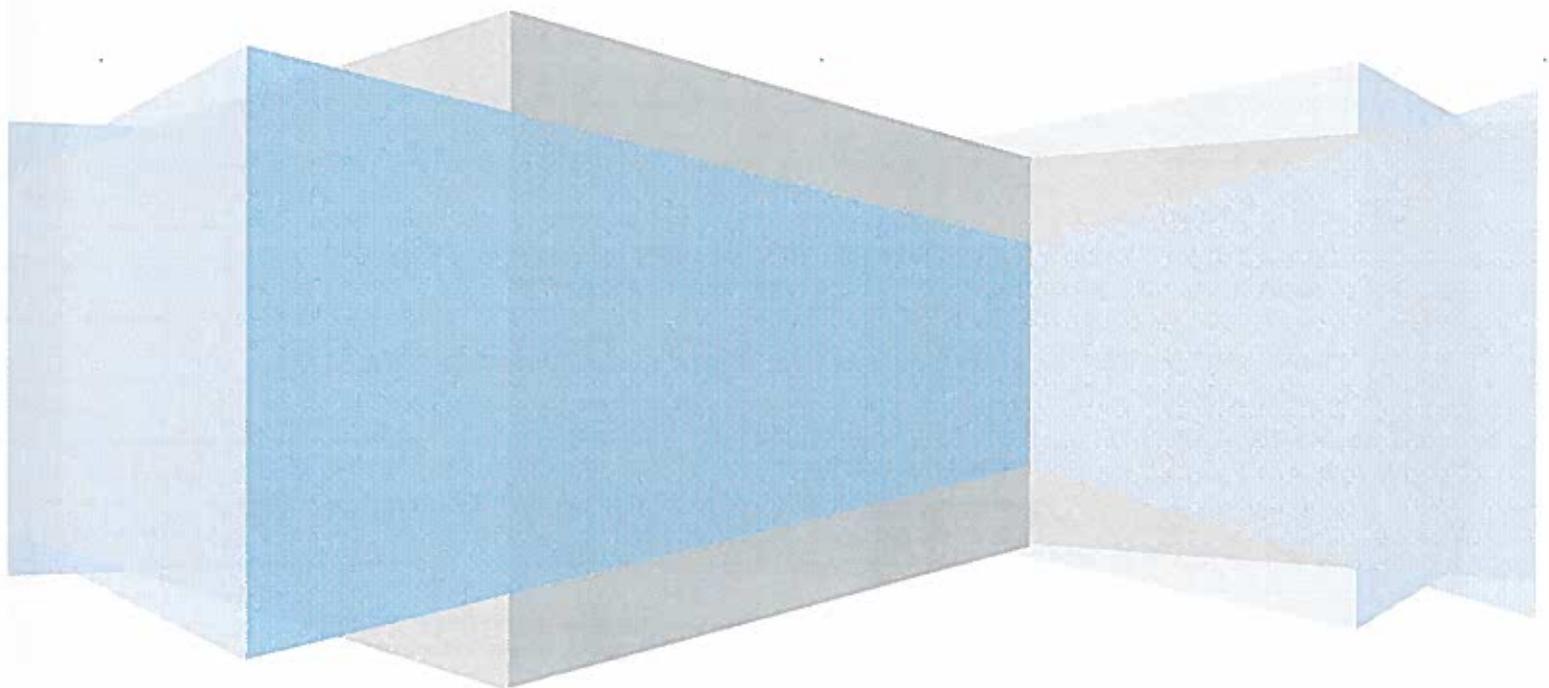


Craft NI Section 75 Screening

Business Development programmes



Section 75 Policy Screening Form

Part 1. Policy scoping

The first stage of the screening process involves scoping the policy under consideration. The purpose of policy scoping is to help prepare the background and context and set out the aims and objectives for the policy, being screened. At this stage, scoping the policy will help identify potential constraints as well as opportunities and will help the policy maker work through the screening process on a step by step basis.

Public authorities should remember that the Section 75 statutory duties apply to internal policies (relating to people who work for the authority), as well as external policies (relating to those who are, or could be, served by the authority).

Information about the policy

Name of the policy

Business Development programme to assist the Craft sector in NI

Is this an existing, revised or a new policy?

Existing and New.

What is it trying to achieve? (intended aims/outcomes)

To increase the economic impact from the Craft sector in NI.
The programme fall into four areas-

Pre Start

Scoping of a business idea
Training
Capability support.

Start up

Training
Support to develop a Business plan
Support to develop an Export Develop plan
Mentoring support
Incubation support.

Marketing programme

To increase awareness of the craft sector both locally and internationally and encourage an increase in buyer spend/commissions on NI craft.

Are there any Section 75 categories which might be expected to benefit from the intended policy?**If so, explain how.**

Under represented group – females.

A statistical analysis of the craft sector A Future in the Making¹ has evidenced that 68% of the makers/designers in Northern Ireland are female.

¹ A Future in the Making, a socio economic profile of the Northern Ireland Craft Sector. Commissioned and published by CNI in 2006/07. Survey completed by Prof Andrew McAuley & Dr Ian Fillis, Department of Marketing, University of Sterling.

Although this initiative will not directly target women, (the programme is open to all craft practitioner in NI-male or female) it is likely, given the make-up of the target audience that this initiatives will predominately support entrepreneurship activity amongst women

Who initiated or wrote the policy?

Craft Northern Ireland (CNI).

CNI were established following a recommendation from the intergovernmental strategy, Unlocking creativity².

Who owns and who implements the policy?

CNI.

Implementation factors

Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?

No

If yes, are they

- financial
- legislative
- other, please specify _____

Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

- staff
- service users
- other public sector organisations
- voluntary/community/trade unions
- other, please specify _____

² Intergovernmental 'Unlocking Creativity' Strategy, published in 2004 jointly by DCAL, DETI, DE, DEL and Invest NI.

Other policies with a bearing on this policy

- **what are they?**

There are 2 key policy areas, within Invest NI, which relate directly to this policy.

The drive for entrepreneurship

Promotion of female entrepreneurs

Craft enterprises to be actively encouraged as key contributors to the development of the growth agenda identified in the Programme for Government: developing confidence, networks and capability within both new and established craft businesses, all vital to the promotion of an entrepreneurial culture.

- **who owns them?**

Invest NI

Available evidence

Evidence to help inform the screening process may take many forms. Public authorities should ensure that their screening decision is informed by relevant data.

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for each of the Section 75 categories.

The range of programmes delivered by CNI requires feedback forms and exit questionnaires to be completed by the programme participants at relevant delivery points in the programme. CNI reviews these and ensures that there have been no adverse impacts. Invest NI carries out spot check on these reviews.

In addition as outlined previously this programme may positively impact on underrepresented groups as outlined in the baseline socio economic make up of the craft sector in NI¹

Section 75 category	Details of evidence/information
Religious belief	This policy has been informed by accumulated evidence from the existing customer base, including previous EQIA's on AES, BDS, the Corporate Plan and the draft Communications and Access EQIA. It has also been informed by the A Future in the Making ¹ paper.
Political opinion	As above

Racial group	As above
Age	As above
Marital status	As above
Sexual orientation	As above
Men and women generally	As above
Disability	As above
Dependants	As above

Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular policy/decision? Specify details for each of the Section 75 categories

Section 75 category	Details of needs/experiences/priorities
Religious belief	No specific needs identified. There will be flexibility to accommodate individual circumstances.
Political opinion	No specific needs identified. There will be flexibility to accommodate individual circumstances.
Racial group	No specific needs identified. There will be flexibility to accommodate individual circumstances.
Age	There will be flexibility to accommodate individual circumstances.

Marital status	There will be flexibility to accommodate individual circumstances.
Sexual orientation	There will be flexibility to accommodate individual circumstances.
Men and women generally	There will be flexibility to accommodate individual circumstances.
Disability	There will be flexibility to accommodate individual circumstances.
Dependants	There will be flexibility to accommodate individual circumstances.

All training is carried out at times and venues convenient for all section 75 groups.

Part 2. Screening questions

Introduction

In making a decision as to whether or not there is a need to carry out an equality impact assessment, the public authority should consider its answers to the questions 1-4 which are given on pages 66-68 of this Guide.

If the public authority's conclusion is **none** in respect of all of the Section 75 equality of opportunity and/or good relations categories, then the public authority may decide to screen the policy out. If a policy is 'screened out' as having no relevance to equality of opportunity or good relations, a public authority should give details of the reasons for the decision taken.

If the public authority's conclusion is **major** in respect of one or more of the Section 75 equality of opportunity and/or good relations categories, then consideration should be given to subjecting the policy to the equality impact assessment procedure.

If the public authority's conclusion is **minor** in respect of one or more of the Section 75 equality categories and/or good relations categories, then consideration should still be given to proceeding with an equality impact assessment, or to:

- measures to mitigate the adverse impact; or
- the introduction of an alternative policy to better promote equality of opportunity and/or good relations.

In favour of a 'major' impact

- a) The policy is significant in terms of its strategic importance;

- b) Potential equality impacts are unknown, because, for example, there is insufficient data upon which to make an assessment or because they are complex, and it would be appropriate to conduct an equality impact assessment in order to better assess them;
- c) Potential equality and/or good relations impacts are likely to be adverse or are likely to be experienced disproportionately by groups of people including those who are marginalised or disadvantaged;
- d) Further assessment offers a valuable way to examine the evidence and develop recommendations in respect of a policy about which there are concerns amongst affected individuals and representative groups, for example in respect of multiple identities;
- e) The policy is likely to be challenged by way of judicial review;
- f) The policy is significant in terms of expenditure.

In favour of 'minor' impact

- a) The policy is not unlawfully discriminatory and any residual potential impacts on people are judged to be negligible;
- b) The policy, or certain proposals within it, are potentially unlawfully discriminatory, but this possibility can readily and easily be eliminated by making appropriate changes to the policy or by adopting appropriate mitigating measures;
- c) Any asymmetrical equality impacts caused by the policy are intentional because they are specifically designed to promote equality of opportunity for particular groups of disadvantaged people;
- d) By amending the policy there are better opportunities to better promote equality of opportunity and/or good relations.

In favour of none

- a) The policy has no relevance to equality of opportunity or good relations.
- b) The policy is purely technical in nature and will have no bearing in terms of its likely impact on equality of opportunity or good relations for people within the equality and good relations categories.

Taking into account the evidence presented above, consider and comment on the likely impact on equality of opportunity and good relations for those affected by this policy, in any way, for each of the equality and good relations categories, by applying the screening questions given overleaf and indicate the level of impact on the group i.e. minor, major or none.

Screening questions

1 What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 equality categories? minor/major/none		
Section 75 category	Details of policy impact	Level of impact? minor/major/none
Religious belief	Low	None
Political opinion	Low	None
Racial group	Low	None
Age	Low	None
Marital status	Low	None
Sexual orientation	Low	None
Men and women generally	Impact on males	Minor
Disability	Low	None
Dependants	Low	None
2 Are there opportunities to better promote equality of opportunity for people within the Section 75 equalities categories?		

Section 75 category	If Yes , provide details	If No , provide reasons
Religious belief		At this stage of implementation there is no indication that this policy will have a negative impact on equality of opportunity or good relations.
Political opinion		At this stage of implementation there is no indication that this policy will have a negative impact on equality of opportunity or good relations.
Racial group		At this stage of implementation there is no indication that this policy will have a negative impact on equality of opportunity or good relations.
Age		At this stage of implementation there is no indication that this policy will have a negative impact on equality of opportunity or good relations.
Marital status		At this stage of implementation there is no indication that this policy will have a negative impact on equality of opportunity or good relations.
Sexual orientation		At this stage of implementation there is no indication that this policy will have a negative impact on equality of opportunity or good relations.
Men and women generally	The equality impacts in terms of gender can be mitigated against, given the nature of the makeup of the sector ¹ , as the programme is designed to specifically improve opportunity for female entrepreneur's.	At this stage of implementation there is no indication that this policy will have a negative impact on equality of opportunity or good relations.
Disability		At this stage of implementation there is no indication that this policy will have a negative impact on equality of opportunity or good relations.
Dependants		At this stage of implementation there is no indication that this policy will have a negative impact on equality of opportunity or good relations.

3 To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group? minor/major/none		
Good relations category	Details of policy impact	Level of impact minor/major/none
Religious belief		None
Political opinion		None
Racial group		None

4 Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?		
Good relations category	If Yes, provide details	If No, provide reasons
Religious belief	Yes Invest NI will encourage feedback from participants via the appointed delivery agent CNI. The delivery agent which will continue to review any adverse impacts. The Programme will ensure that the promotion of the programmes and the ultimate delivery of events throughout Northern Ireland provides reasonable access for all communities.	
Political opinion	Yes Invest NI will encourage feedback from participants via the appointed delivery agent CNI. The delivery agent which will continue to review any adverse impacts. The Programme will ensure that the promotion of the programmes and the ultimate delivery of events throughout Northern Ireland provides reasonable access for all communities.	
Racial group	Yes Invest NI will encourage feedback from participants via the appointed delivery agent CNI. The delivery agent which will continue to review any adverse impacts. The Programme will ensure that the promotion of the programmes and the ultimate delivery of events throughout	

	Northern Ireland provides reasonable access for all communities.	
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Additional considerations

Multiple identity

Generally speaking, people can fall into more than one Section 75 category. Taking this into consideration, are there any potential impacts of the policy/decision on people with multiple identities?

(For example; disabled minority ethnic people; disabled women; young Protestant men; and young lesbians, gay and bisexual people).

NO

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.

N/A

Part 3. Screening decision

If the decision is not to conduct an equality impact assessment, please provide details of the reasons.

A full Equality Impact Assessment is deemed unnecessary. CNI through their baseline research exercise carried out a consultation with the sector and during this process no equality issues were identified. In addition, CNI aims to target disadvantaged groups and areas in line with the Programme for Government initiative on disadvantaged areas.

If the decision is not to conduct an equality impact assessment the public authority should consider if the policy should be mitigated or an alternative policy be introduced.

- CNI in conjunction with Invest NI will monitor and evaluate the programme.
Service level agreement issued to appointed delivery agent- CNI. This agreement issued by Invest NI requires CNI to complete equality monitoring on all programmes in relation to the Section 75 groups.
- In addition CNI will complete on each programme-
Participants feedback forms
Exit surveys

If the decision is to subject the policy to an equality impact assessment, please provide details of the reasons.

N/A

All public authorities' equality schemes must state the authority's arrangements for assessing and consulting on the likely impact of policies adopted or proposed to be adopted by the authority on the promotion of equality of opportunity. The Commission recommends screening and equality impact assessment as the tools to be utilised for such assessments. Further advice on equality impact assessment may be found in a separate Commission publication: Practical Guidance on Equality Impact Assessment.

Mitigation

When the public authority concludes that the likely impact is 'minor' and an equality impact assessment is not to be conducted, the public authority may consider mitigation to lessen the severity of any equality impact, or the introduction of an alternative policy to better promote equality of opportunity or good relations.

Can the policy/decision be amended or changed or an alternative policy introduced to better promote equality of opportunity and/or good relations?

If so, give the **reasons** to support your decision, together with the proposed changes/amendments or alternative policy.

- All monitoring will be carried out in line with Invest NI's new policies and procedures for third party organisations as detailed in Invest NI's Operating Procedures.
- A rolling evaluation complete by CNI will also be a key feature of the Programme, to be independently evaluated by Invest NI's Client Executive.

Timetabling and prioritising

Factors to be considered in timetabling and prioritising policies for equality impact assessment.

If the policy has been 'screened in' for equality impact assessment, then please answer the following questions to determine its priority for timetabling the equality impact assessment.

On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for equality impact assessment.

Priority criterion	Rating (1-3)
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	
Relevance to a public authority's functions	

Note: The Total Rating Score should be used to prioritise the policy in rank order with other policies screened in for equality impact assessment. This list of priorities will assist the public authority in timetabling. Details of the Public Authority's Equality Impact Assessment Timetable should be included in the quarterly Screening Report.

Is the policy affected by timetables established by other relevant public authorities?

If yes, please provide details

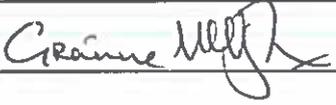
Part 4. Monitoring

Public authorities should consider the guidance contained in the Commission's Monitoring Guidance for Use by Public Authorities (July 2007).

The Commission recommends that where the policy has been amended or an alternative policy introduced, the public authority should monitor more broadly than for adverse impact (See Benefits, P.9-10, paras 2.13 – 2.20 of the Monitoring Guidance).

Effective monitoring will help the public authority identify any future adverse impact arising from the policy which may lead the public authority to conduct an equality impact assessment, as well as help with future planning and policy development.

Part 5 - Approval and authorisation

Approved by: 	26 - Sept 2014	
Grainne McVeigh	Director	

Note: A copy of the Screening Template, for each policy screened should be 'signed off' and approved by a senior manager responsible for the policy, made easily accessible on the public authority's website as soon as possible following completion and made available on request.